Import License application procedures

Step 1
- Obtain an Import License Application form from the **Ministry of Commerce**
- Fill out Application form

Step 2
- Attach the **purchase order/Performa invoice** which clearly states the name and address of the proposed supplier and date of arrival.

Step 3
- Return Application form and attachments to the **Department of Fisheries.**

Step 4
- Processing the application takes **3 - 5 working days.**
- Based on the weight of the item(s) being imported, a **fee is calculated and paid** upon collection at the DOF

NB
- Approval is granted by the DOF in principle, pending final inspection and **APPROVAL BY VETERINARY DIVISION.**
- All import and export of **Conch** requires a **CITIES permit** from the country of origin