

**SCHEDULE 2**

( sections 2, 4 and 18 )

**MINISTRY OF AGRICULTURE, FOOD PRODUCTION,  
FISHERIES AND RURAL DEVELOPMENT****AGRICULTURE AND FISHERIES INCENTIVES  
APPLICATION FORM****SECTION A****General Information**

1. Name \_\_\_\_\_
2. Address \_\_\_\_\_
3. Telephone Number(s) (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_
4. Fax \_\_\_\_\_
5. Email \_\_\_\_\_
6. Farmer or fisher registration number \_\_\_\_\_
7. Identification card number \_\_\_\_\_
8. Social Security Number \_\_\_\_\_
9. Location of facility/operation \_\_\_\_\_
10. Access to land/ facility / fishing vessel or boat
  - Land - Name of land owner \_\_\_\_\_
  - Block and Parcel Number \_\_\_\_\_
  - Size of property (hectares/ acres) \_\_\_\_\_
  - Lease Agreement (must be submitted with application)
  - Facility - Name of land owner \_\_\_\_\_

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[ ] Name of owner of fishing vessel/boat \_\_\_\_\_

11. Name of agricultural project (reason for applying for the agricultural or fisheries) incentives \_\_\_\_\_

### **SECTION B**

#### **Information on type of agricultural activity**

Please specify the type of agricultural activity

- |                                   |                     |
|-----------------------------------|---------------------|
| (a) [ ] crop production           | (d) [ ] livestock   |
| [ ] banana                        | [ ] poultry         |
| [ ] cocoa                         | [ ] swine           |
| [ ] coconuts                      | [ ] rabbit          |
| [ ] vegetables                    | [ ] goat            |
| [ ] food/root crops               | [ ] cattle          |
| [ ] fruit/tree crop               | [ ] sheep           |
|                                   | [ ] bees            |
| [ ] cut flowers/ horticulture     | [ ] other _____     |
| [ ] other _____                   |                     |
| (b) [ ] processor                 |                     |
| (c) [ ] non-timber forest produce | (e) [ ] other _____ |

### **SECTION C**

#### **Information on fishing activity**

Please specify the type of fishing activity

- [ ] aquaculture/mariculture      [ ] off shore fishing
- [ ] near shore fishing            [ ] other \_\_\_\_\_
- [ ] processor

**SECTION D**

**Existing enterprises**

1. Number of years in operation \_\_\_\_\_

2. Number of employees \_\_\_\_\_

3. Please give an estimate of the sales volume during the previous year \_\_\_\_\_

4. Please give an estimate of the sales value in the previous year (EC\$) \_\_\_\_\_

5. Please provide a list of clients/markets

Domestic

Regional

International

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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6. Please specify any financial resources

\_\_\_\_\_

\_\_\_\_\_

**SECTION E**

**New enterprise**

1. Please attach your business plan to this application.

2. Please specify any financial resources (applicant must attach a copy of any proof to show access to financial resources).

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loan  if other, specify \_\_\_\_\_

cash

3. Please provide a list of potential clients/markets

<u>Domestic</u>	<u>Regional</u>	<u>International</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Number of employees \_\_\_\_\_

**SECTION F**

**Agriculture and fisheries incentives**

1. Please specify the type of agriculture or fisheries incentives requested

exemption from the payment of income tax

exemption from the payment of service charge

exemption from excise tax

exemption import duties

in the case of registered fishers only, fuel rebate (Specify value)

2. Please specify the item for which agriculture or fisheries incentives are being requested

\_\_\_\_\_  
\_\_\_\_\_

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3. If applicable, please state the estimated Cost Insurance and Freight (CIF) value

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\_\_\_\_\_  
*Signature of applicant*

\_\_\_\_\_  
*Date*

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**SCHEDULE 3**

(section 5)

**DECLARATION FORM**

1. Declaration year \_\_\_\_\_
  2. Please indicate an estimate of the total sales during assessment year  
\_\_\_\_\_
  3. Please indicate the value of inputs for the assessment year
  4. Please indicate any technical assistance received from the Ministry responsible for agriculture and fisheries
    - extension services
    - formal training
    - invitation and participation in workshops, seminars and other meetings
  5. Certification
    - Global – GAP
    - other
- \_\_\_\_\_

I hereby declare that the information provided is accurate and I understand that the information provided will be kept in the strictest of confidence by the Ministry responsible for agriculture and fisheries.

I also understand that deliberate submission of false information can potentially result in revocation of any agriculture and fisheries incentives granted under the Agriculture and Fisheries Incentives Act.

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\_\_\_\_\_  
*Signature of declarant*

\_\_\_\_\_  
*Signature of receiving officer*

Date \_\_\_\_\_

Date \_\_\_\_\_

**SCHEDULE 4**

(section 4)

**SUPPORTING DOCUMENTS**

The supporting documents and information to an application made under section 4 are as follows —

- (a) a valid identification card, farmer or fisher registration card;
- (b) a tax code number from the Inland Revenue Department;
- (c) a national insurance corporation card;
- (d) in the case of processors, a health certificate issued under the Public Health Act;
- (e) in the case of fishers and a boat owners, proof that the fishing vessel is registered with the Ministry; and
- (f) a copy of an invoice indicating the cost of procuring agricultural inputs;
- (g) a copy of his or her Deed of Sale or Lease Agreement or authorisation to use the land or facility for agricultural purposes;
- (h) for a new enterprise, the source of funds to be used for an agricultural project and any access to financial resources and a business plan;
- (i) for an existing enterprise, evidence of the viability of his or her business;
- (j) an indication of the expected capital expenditure on agricultural works; and
- (k) any other information that may be required by the Minister.